

**CHARLES WILLIAMS CHURCH IN WALES PRIMARY SCHOOL**

**RECEPTION 2025 ADMISSION FORM**

**Eligible children’s date of birth - 1 September 2020 and 31 August 2021**

**Apply from - 6 November 2024**

**Closing date - 9 January 2025**

* Please answer all questions and ensure you sign the form.
* Please read the Admission Policy on the School’s website.
* For help completing this form please contact the school on 01633 423497.
* Please ensure the completed form and evidence are emailed to: [**Charleswilliams.Primary@Newportschools.Wales**](mailto:Charleswilliams.Primary@Newportschools.Wales) and/or [**mrs.bradford@charleswilliamsprimary.org**](mailto:mrs.bradford@charleswilliamsprimary.org)by the closing date*.* ***Acknowledgement of receipt is not always possible*.**
* If there are more applications than places available, the Governing Body will apply the oversubscription criteria which can be found at the bottom of this form

**Child’s Details**

Child’s Full legal name: Click here to enter text.

Child’s chosen name (if different from above): Click here to enter text.

Child’s date of birth: Click here to enter text. (Please supply copy of the birth certificate) Male / Female

Child’s Home address: Click here to enter text.

Post Code: Click here to enter text.

Nationality: Click here to enter text. Religion: Click here to enter text.

Ethnicity: Click here to enter text. Home language: Click here to enter text.

Names and date of birth of siblings currently attending Charles Williams Church in Wales Primary School: Click here to enter text.

**Parent/Carer Details**

Full name parent/carer(s): Click here to enter text.

Relationship to child: Click here to enter text.

Home address (if different from above): Click here to enter text.

Post code: Click here to enter text.

Home Telephone Click here to enter text. Mobile Tel: Click here to enter text.

Email address: Click here to enter text. *This will be used in all correspondence regarding the application.*

Is your child in the care of a Local Authority? Yes ☐ / No ☐ If yes, which local authority? Click here to enter text.

Social Worker’s full name: Click here to enter text. Signature\*: Click here to enter text.

\*As the Social worker for the above-named child, I confirm that after consideration, the first preference school named is the most appropriate to meet the needs of this child.

Previously in the care of a Local Authority? Yes ☐ / No ☐ If yes, which local authority? Click here to enter text.

**Emergency Contact Details**

In the event of an emergency during school time please give details of individuals we can contact if the parent is unavailable.

Contact 1 Name: Click here to enter text. Tel No: Click here to enter text.

Relationship to pupil: Click here to enter text.

Contact 2 Name: Click here to enter text. Tel No: Click here to enter text.

Relationship to pupil: Click here to enter text.

**School Preference**

Childcare/Nursery currently attending: Click here to enter text.

Please indicate your preferred school(s) (in order of preference). You may express more than one preference.

1. Click here to enter text.

2.. Click here to enter text.

3. Click here to enter text.

**Additional Needs**

Does your child hold a statement of Special Educational Needs and or Individual Development Plan (IDP) which names a school?

Yes ☐ / No ☐If yes, which school is named \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If your child does not hold a statement of Special Educational Needs and or Individual Development Plan (IDP), **are there any needs that we should be aware of in order to prepare for their arrival at Charles Williams should they be awarded a place?** (Please note, any information shared will not influence whether or not a place is awarded but will help us to put appropriate support in place should it be needed).

Yes ☐ / No ☐

Please outline any needs that we should be aware of: Click here to enter text

Please indicate your child’s special medical circumstances, if any: Click here to enter text.

The information requested is regarded as special category data and we require your consent to process this information. **Please note we will continue to process your application if you do not give consent,** however we will not use this information for any other purpose.

Please tick this box if you consent. ☐

You may withdraw your consent at any time by contacting the school.

**Other Information Relevant to the Oversubscription Criteria**

Is this a child of UK service personnel or other crown servants (including diplomats)? Yes ☐ / No ☐

If yes, please specify: Click here to enter text.

Is this a child of multiple birth (e.g., twin or triplet)? Yes ☐ / No ☐

**Supporting Evidence**

***Please ensure you include the following in your application:***

* ☐ A copy of the birth certificate
* ☐ Proof of address
* ☐ Additional supporting evidence

**Charles Williams Church in Wales Over Subscription Criteria**

Where a school is named in a statement of Special Educational Needs/Individual Development Plan (IDP) the School has a duty to admit the child to the named setting before the over-subscription criteria is applied against applications received. This will reduce the number of places available to other applicants. If the total number of preferences for admission to a school exceeds the number of places, then the following order of priority will be applied to allocate the available places:

1. Looked-after children (children in public care) and previously looked-after children;
2. Pupils living within the catchment area and making an application on medical grounds
3. Pupils living within the catchment area with relevant siblings.
4. Pupils living within the catchment area
5. Pupils living outside of the catchment area and making an application on medical grounds;
6. Pupils living outside of the catchment area with relevant siblings;
7. Pupils living outside of the catchment area.

After considering the above categories, or if the number of applications in any one of the above categories exceeds the published admission number, priority will be based on those residing closest to the preferred school. As Charles Williams Church in Wales Primary School is a voluntary aided school, within each category however, the following priority is afforded:

* Children and / or parent(s) who are practising members of the founding religious body of the school (Church in Wales);
* Children and / or parent(s) who are practising members of other Christian churches or religious denominations;
* Children and / or parent(s) who are practising members of other faiths.

After considering the above categories, or if the number of applications in any one of the above categories exceeds the indicated admission number, priority will be based on those residing closest to the school. Distance from home to school will be measured using the nearest available walking route.

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| **Declaration**  I have read the information in the Admissions Policy and understand that the application is subject to its terms and conditions and that an application does not guarantee the allocation of a place at Charles Williams Nursery  I confirm that I have parental responsibility for the child named in the application and that I have obtained the agreement from all other persons with parental consent for this child to make this application. The information that I have provided is accurate and complete.  **Signed**: Click here to enter text.  **Date**: Click here to enter text. |

*Charles Williams Church in Wales Primary School and Newport City Council is registered under the Data Protection Act 2018, allowing the school and the council to hold and process personal data. Such information will only be used for the purpose for which it was provided and as allowed by the Act. For the purpose of processing applications for school places in Newport the information you provide on this application form may be shared with other agencies that are directly involved in the education, health and welfare of school children, including other local admission authorities. Allegations of fraudulent claims will be investigated and places may be withdrawn if applicants knowingly provide false information in order to obtain the advantage of a particular school, to which they would not normally be entitled*